



Sacramento Regional Emergency Food & Shelter Program CARES Fund Request for Applications

APPLICATION DUE DATE: Friday, May 18 at 5:00 pm

The Local Board of the Sacramento Regional Emergency Food and Shelter Program (EFSP) invites any nonprofit, faith-based or local government agency that is currently providing food and shelter services in response to the COVID-19 impact in their communities. The Sacramento EFSP Board has been awarded CARES Act funding for Sacramento County (\$771,687.00) and Yolo County (\$131,837).

Additional information regarding EFSP CARES is available by clicking on the following link: [FY 2019-2020 Funding Info Tab](#), which features a webinar, overview and Guidance for the new EFSP CARES funds. Additional information will be added to the website as needed to help participants with questions they may have. EFSP funds must be used to supplement existing food and shelter services and may not be used as seed money.

EFSP CARES FUNDS CAN BE USED FOR:

EFSP funds must be used to supplement food and shelter services and may not be used as seed money for new programs. The key responsibility of participating organizations is to provide assistance within the intent of the program. Agencies may receive funds to provide food, shelter and supportive services, including, but not limited to:

- Food services, such as congregate meals or groceries;
- Lodging in a mass shelter, or in a hotel/motel or other off-site shelter facility limited to 30-days assistance per individual or household;
- One month rent or mortgage assistance to prevent eviction or foreclosure;
- Utility assistance for one month of service for gas, electric and water service;
- Supplies, including but not limited to cleaning supplies, and small equipment essential to feed or shelter people, not exceeding \$300 per item

APPLICATION PROCESS

Attach and submit this pdf application to:

- Valeri Mihanovich, Sacramento Region Emergency Food & Shelter Program Board Coordinator at vmihanovich@communitylinkcr.org.
- **Please be sure to put "EFSP CARES Application" in the re: line.**
- Applications are due by: **Monday, May 18, 2020 at 5:00 p.m.** **Late applications will not be accepted.**
- Applications are reviewed and scored by the Sacramento Region Emergency Food & Shelter Local Board, taking into consideration agency qualifications and past performance in the use of EFSP grants, when applicable.
- Agencies will be notified by email of the application outcome.

AGENCY/APPLICANT ELIGIBILITY

- Nonprofit, faith-based, and governmental organizations that provide food, shelter, and supportive services within the intent of the program
- Past EFSP participation is not a requirement
- Submit applications to the Local Board for funding.
- Must have a Data Universal Number System (DUNS) Number- <http://fedgov.dnb.com/webform>
- Must have a Federal Employer Identification Number (FEIN) - <http://www.irs.gov>
- Maintain a checking account in the organization's name for EFSP deposits
- Pay vendors directly within 90 days for services provided
- Submit required reports
- Any agency that is awarded funds that participated in the EFSP in the past and has outstanding compliance exceptions must resolve them prior to the release of funds.

**Sacramento Regional Emergency Food & Shelter Program
CARES Fund Application
Please Complete the Following**

Agency Name _____
Agency Address _____
Federal Employer Identification Number (FEIN) _____
Data Universal Numbering System (DUNS) Number _____
Agency Signatory Contact and Title _____
Agency Primary Contact Phone _____
Agency Primary Contact Email _____
Agency Second Contact and Title _____
Agency Second Contact Email _____
Agency Second Contact Phone _____
County That Your Agency Serves _____

EFSP Cares Fund request:

- \$ _____ Food Services (congregate meals, food purchases, home delivery)
- \$ _____ Shelter Services (mass shelters, hotel/motel nights, rent mortgage assistance)
- \$ _____ One month rent or mortgage assistance to prevent eviction or foreclosure
- \$ _____ Supplies and equipment services (cleaning supplies for shelters and feeding sites, small equipment purchases up to \$300 i.e. microwave)
- \$ _____ Utility services for clients (gas, electric, water--one month)

Total Funds requested (please total amounts for all components above): \$ _____

Narrative (please be brief)

1. Briefly describe your agency's mission and services

2. What programs and services do you currently provide to your community in response to COVID-19? (e.g., shelter, food, supplies, etc.)

3. Briefly describe the population that you serve through these programs and how the services are different from your program's usual mission and services

4. Have you received other COVID-19 specific funds? If so, how much?

Budget Narrative: Please note that at this time the funding period is unknown. Please estimate monthly budget and number of months the funding is requested/expected to last.

1. Please describe how you intend to utilize CARES funds and how many individuals you expect to serve.

2. Explain all current funding sources for the program you are seeking to augment with EFSP Cares funds.