Houses of Worship Emergency Planning and Reconstitution: A Pastor's Perspective

Region II Preparedness Webinar| May 12th, 2020

2018 2022

Strategic Plan
Helping People. Together.

FEMA Mission: Helping people before, during, and after disasters.

STRATEGIC GOALS

OBJECTIVES

I. BUILD A CULTURE OF PREPAREDNESS

1.1 Incentivize investments that reduce risk, including pre-disaster mitigation, and reduce disaster costs at all levels

1.2 Close the insurance gap

1.3 Help people prepare for disasters

1.4 Better learn from past disasters, improve continuously, and innovate

II. READY THE NATION FOR CATASTROPHIC DISASTERS

2.1 Organize the "BEST" (Build, Empower, Sustain, and Train) scalable and capable incident workforce

2.2 Enhance intergovernmental coordination through FEMA Integration Teams

2.3 Posture FEMA and the whole community to provide life-saving and life-sustaining commodities, equipment, and personnel from all available sources

2.4 Improve continuity and resilient communications capabilities

III. REDUCE THE COMPLEXITY OF FEMA

3.1 Streamline the disaster survivor and grantee experience

3.2 Mature the National Disaster Recovery Framework

3.3 Develop innovative systems and business processes that enable FEMA's employees to rapidly and effectively deliver the agency's mission

3.4 Strengthen grants management, increase transparency, and improve data analytics

FEMA Vision:
A prepared and resilient Nation.

FEMA

FEMA REGION II WEBINAR
Houses of Worship Emergency Planning and Reconstitution - A Pastor's Perspective

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President, Resource And Promotion of Health Alliance, Inc. (R.A.P.H.A.)

Agenda

- Pre-planning
- Local church buy-in
  - Anticipated response
  - Unanticipated response
- Plan execution
- Plan adjustments as time progressed
  - Anticipated
  - Unanticipated
- Reconstitution

Pre-planning – General Disaster

International Health Commission of the African Methodist Episcopal Church Emergency Disaster Preparedness Guidelines

- Required modifications for pandemic

- Have in place a structure that clearly explains assignments and responsibilities, when and under which circumstances when a disaster strikes within the District.

- The AMEC Disaster Relief Guideline Booklet and Website presence provides guidelines, suggestions and specific assignments for various personnel with the at all level in the Districts.

1) To provided immediate relief of acute human need and respond to the suffering of persons

2) To work cooperatively with African Methodist Episcopal Health Commission, Department of Global Witness and Missions, Women's Missionary Society, Lay Organization and other AME constituencies in promotion of our Disaster Relief efforts.

3) To work cooperatively with appropriate annual conference leaders, Health Commission coordinators, WMS and Lay coordinators, ecumenical bodies, and interdenominational agencies.

4) To provide printed, audiovisual, electronic, website presence, apps and other resources to interpret, support and communicate with annual conferences and churches concerning the appeal for help and information related to ministry for a disaster response.

5) To assist and train Episcopal District Coordinators, Health Commission Coordinators, Presiding Elders, Presiding Elder District Disaster Coordinators and Local Church Disaster Coordinators to address the emerging and ongoing issues related to disaster relief.

Six Phases of Disaster Response

1. **Early Preparation** – a time for planning and training (see Local Church Guidelines and Preparation Section)
2. **Imminent Disaster-** after alerts, prepare structures, evacuate and take necessary actions.
3. **Emergency-** emergency services in rescue efforts.
4. **Relief** – damage assessments, emergency assistance for needs and media coverage.
5. **Recovery** – church becomes more involved with victims using Long-Term Recovery Committees (LTRC) to assist in meeting unmet needs.
6. **Aftermath** – assess methods used.

Preparation

- Talk with congregation about being prepared. Conduct drills with staff and church

- Select a Church Disaster Coordinator and team

- Have Church establish response plan

- Collect Relief Supplies and store in church

- Receive training in disaster response from Health Commission, Red Cross, Citizens Corps and VOAD

- Resources evaluation of the local church

- Contact local community/city Emergency Management Plan – join committee and/or ensure church is listed to be contacted in case of emergency.

- Call Emergency Management Plan to determine the nearest Shelter in Place and/or if your church is a Shelter in Place.

Response

- If there are trained teams in your congregation, offer Early Response Teams

- Survey congregation/community for needs. Determine if you have trained EMT's, medical professionals and first aiders in your congregation.

- Contact the Presiding Elder (PE), Health Commission and PE Disaster Coordinator if you have needs beyond the capability of the church.

- Setup as relief/distribution center if needed (not as a Shelter in Place unless resources and space are available during a disaster that can occur while people are attending a church service and/or bible study).

Recovery

- Provide housing meals for volunteer teams working in your community

- Provide coordination assistance for teams

- Keep the Presiding Elder (PE), Health Commission Coordinator and PE Disaster Coordinator informed as to progress of recovery

- Resume other pastoral duties as soon as possible.

OVERALL COVID-19 RESPONSE AND RECOVERY PLANNING

AMEC International Health Commission COVID-19 Response

- Overall messaging and documents
- Webinars and Videos
- Social Media
- Website
- Presentations – multiple levels
- External partnerships
- Basic Information
- Future Planning

Webinars – topics?	Social media
Website updates and design	Collaborations with Connectional organizations

Broad Topics and Resources

- Disaster Preparedness and Response
  - Hurricanes, Tornados, Mudslides, Flooding, Fires, Insect,
- Health Disparities
- Death, Dying and Hospice.
- Mental Health
- Chronic Disease
  - Diabetes, Cardiovascular Disease, HIV/AIDS
  - Dementia and Alzheimer's
- Substance Abuse, Addictions and Recovery
  - Tobacco, Vaping, Alcohol
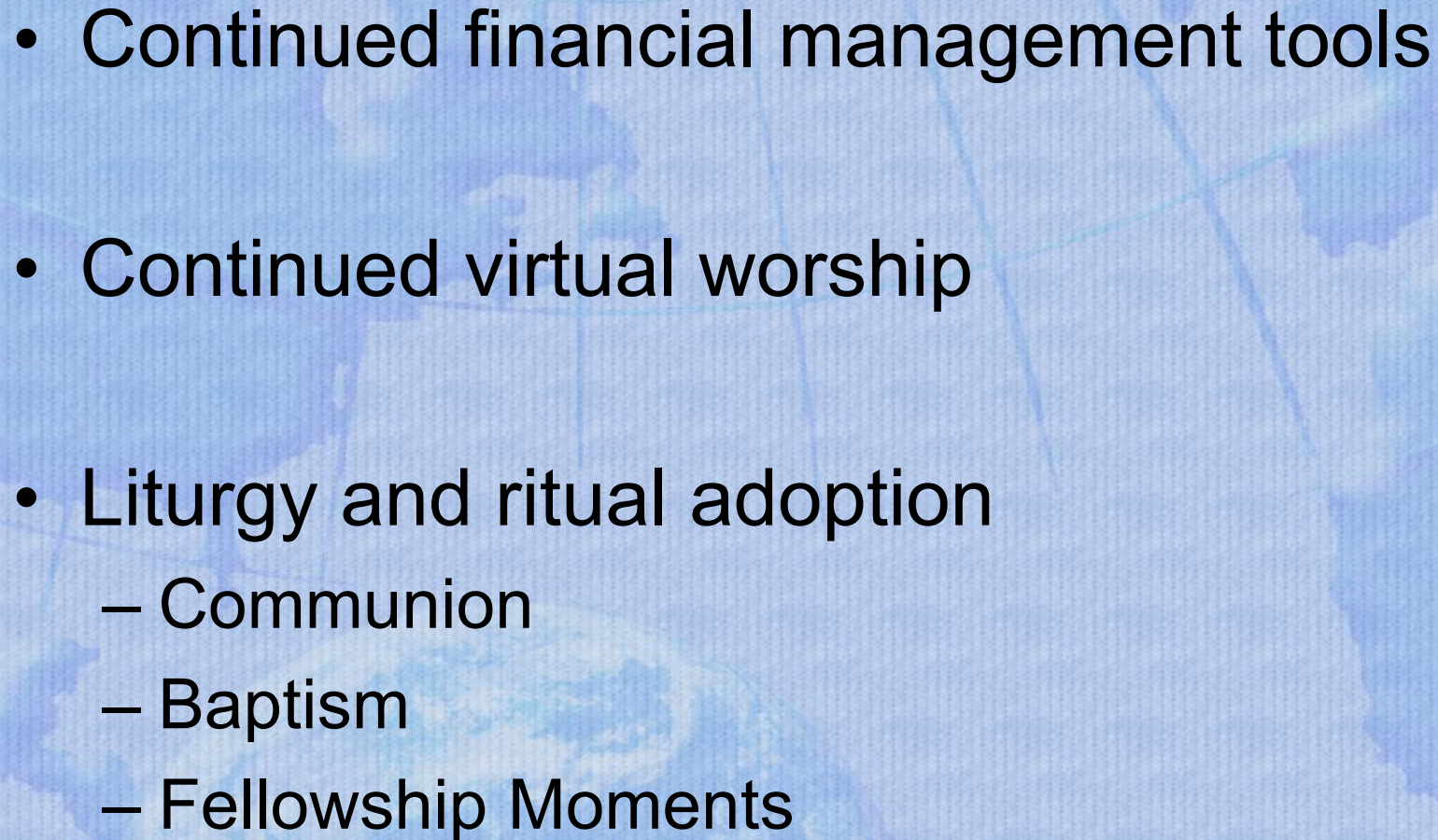
Broad Topics and Resources

- Other Communicable Diseases and Immunizations.
- Ministry to those who are differently abled (challenged).
- Nutrition and Exercise, including food supply
- Care for Caregivers
  - Including Clergy and Clergy Family, as well as Lay Leaders (at all levels)
- Social Action and Social Determinants of Health
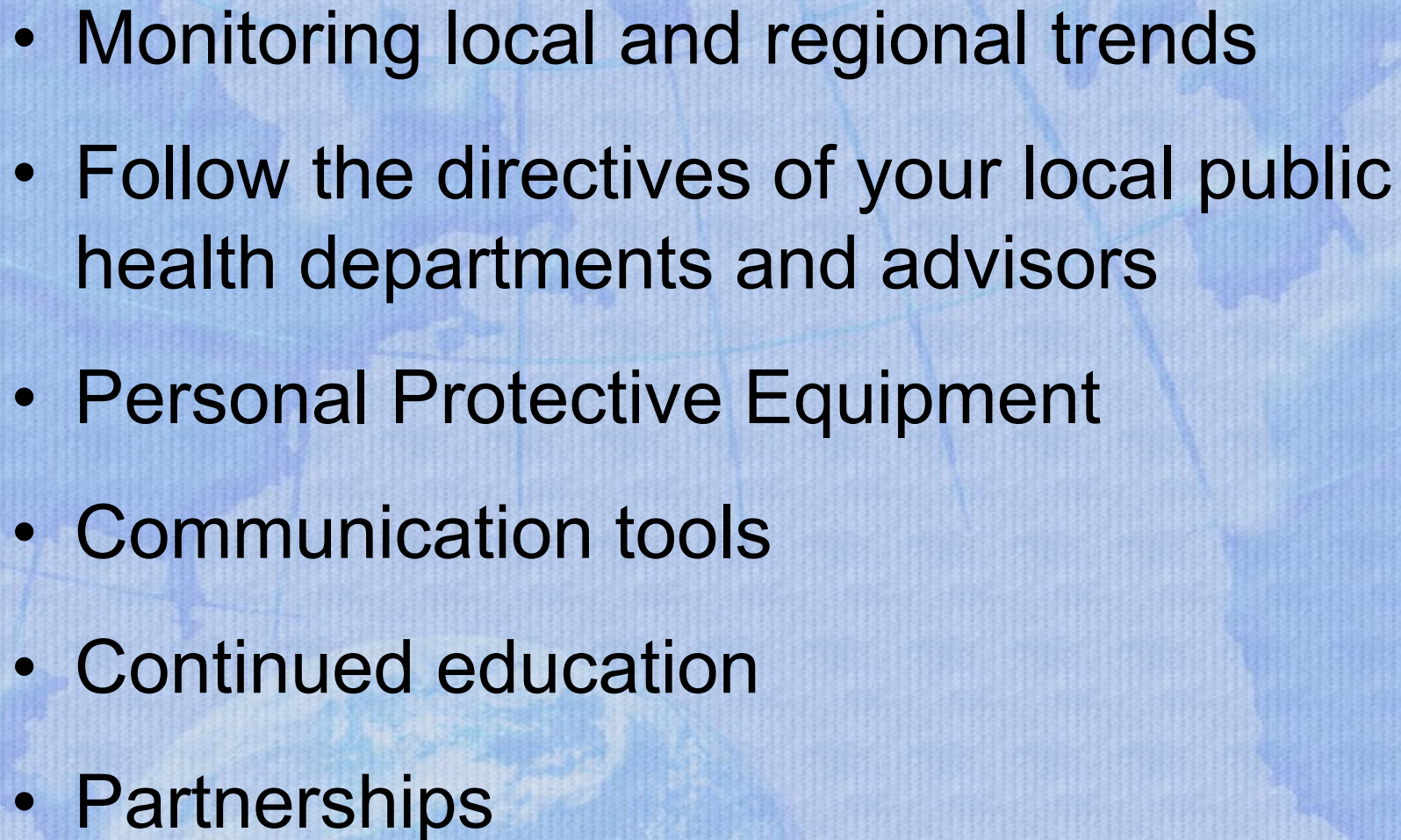 - Including evolving Health Policy

COVID-19 RECONSTITUTION PLAN

- Continued Individual/Household Infection Control
- Congregational Infection Control
  - Convert AME Int'l Health Commission plan to local plan
  - Buildings and grounds
  - Worship plan
    - Protective Measures
  - Congregates return
    - Who
    - When
    - How

- Continued financial management tools

- Continued virtual worship

- Liturgy and ritual adoption
  - Communion
  - Baptism
  - Fellowship Moments

- Monitoring local and regional trends
- Follow the directives of your local public health departments and advisors
- Personal Protective Equipment
- Communication tools
- Continued education
- Partnerships

CDC RESOURCES

- **CDC Guidance Documents**
  - https://www.cdc.gov/coronavirus/2019-ncov/communication/guidance-list.html?Sort=Date%3A%3Adesc&Page=6

- **Public Health Communicators: Get Your Community Ready**
  - https://www.cdc.gov/coronavirus/2019-ncov/php/public-health-communicators-get-your-community-ready.html

- **Cleaning and Disinfection for Non-emergency Transport Vehicles**
  - https://www.cdc.gov/coronavirus/2019-ncov/community/organizations/disinfecting-transport-vehicles.html

- **COVID-19 and Cooling Centers**
  - https://www.cdc.gov/coronavirus/2019-ncov/php/cooling-center.html
- **Interim Guidance for Businesses and Employers to Plan and Respond to Coronavirus Disease 2019 (COVID-19)**
  - https://www.cdc.gov/coronavirus/2019-ncov/community/guidance-business-response.html
- **Guidance for Building Water Systems**
  - https://www.cdc.gov/coronavirus/2019-ncov/php/building-water-system.html

- **Cleaning and Disinfection for Community Facilities**
  - https://www.cdc.gov/coronavirus/2019-ncov/community/organizations/cleaning-disinfection.html
- **Interim Guidance for Administrators and Leaders of Community- and Faith-Based Organizations to Plan, Prepare, and Respond to Coronavirus Disease 2019 (COVID-19)**
  - https://www.cdc.gov/coronavirus/2019-ncov/community/organizations/guidance-community-faith-organizations.html
- **Get Your Mass Gatherings or Large Community Events Ready**
  - https://www.cdc.gov/coronavirus/2019-ncov/community/large-events/mass-gatherings-ready-for-covid-19.html

What is FEMA Public Assistance?

Supplemental financial assistance to state, local governments, and certain non-profit organizations for response and recovery activities required as a result of a disaster.

REMEMBER: It is a FEMA reimbursement program based upon each Applicant performing work they deem necessary to protect the welfare of the public and continue to provide essential services "regardless" of Federal Aid.

Public Assistance: Private Nonprofit House of Worship

- FEMA announced on January 2, 2018, that PNP Houses of Worship are eligible for disaster assistance as community centers without regard to their secular or religious nature.

- These changes were effective for disasters declared on or after August 23, 2017.

- FEMA's Public Assistance Program and Policy Guide (http://www.fema.gov/public-assistance-policy-and-guidance) provides comprehensive information regarding assistance that FEMA can provide and the requirements that applicants must follow in order to receive the assistance.

Private Non Profit Requirements

➢ **Essential/Non-Critical PNPs Include:**

- ✓ **Community Centers**
- ✓ **Child Care Facilities**
- ✓ **Food Assistance Programs**
- ✓ **Performing Arts Facilities**
- ✓ **Senior Citizen Centers**
- ✓ **Homeless Shelters**
- ✓ **Houses of Worship**

If Determined an Essential/Non-Critical PNP:

➢ **Eligible for Emergency Protective Measures (Category B)**

- ➢ **Emergency protective measures conducted before, during, and after an incident are eligible if the measures:**
  - ➢ **Eliminate or lessen immediate threats to lives, public health, or safety; OR Eliminate or lessen immediate threats of significant additional damage to improved public or private property in a cost-effective manner**

Private Non Profit Requirements

➢ **Required RPA Documentation:**

- ✓ **DUNS Number**
- ✓ **Organizational Charter / By-Laws**
- ✓ **Tax Exempt Letter, 501(c), (d), or (e) IRS designation**
- ✓ **Articles of Incorporation**
- ✓ **PNP Questionnaire**

➢ *FEMA cannot determine if a PNP qualifies as a "Critical" or "Essential/Non-Critical" PNP until <u>all</u> required forms and documentation are submitted. FEMA has made applicants ineligible for lack of documentation.*

Step #1 to Participate in a Declaration

Go to WWW.NJEMGRANTS.ORG,

Click on the RED banner APPLY NOW for RPA and follow instructions

Request for Public Assistance

DEPARTMENT OF HOMELAND SECURITY
Federal Emergency Management Agency
REQUEST FOR PUBLIC ASSISTANCE

OMB Control Number 1660-0017
Expires December 31, 2019

Paperwork Burden Disclosure Notice

Public reporting burden for this data collection is estimated to average 15 minutes per response. The burden estimate includes the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and submitting this form. This collection of information is required to obtain or retain benefits. You are not required to respond to this collection of information unless a valid OMB control number is displayed in the upper right corner of this form. Send comments regarding the accuracy of the burden estimate and any suggestions for reducing the burden to: Information Collections Management, Department of Homeland Security, Federal Emergency Management Agency, 500 C Street, SW., Washington, DC 20472, Paperwork Reduction Project (1660-0017) **NOTE: Do not send your completed form to this address.**

Privacy Act Statement

Authority: FEMA is authorized to collect the information requested pursuant to the Robert T. Stafford Disaster Relief and Emergency Assistance Act, §§ 402-403, 406-407. 417, 423, and 427, 42 U.S.C. 5170a-b, 5172-73, 5184, 5189a, 5189e; The American Recovery and Reinvestment Act of 2009, Public Law No. 111-5, § 601; and "Public Assistance Project Administration," 44 C.F.R. §§ 206.202, and 206.209.

APPLICANT (Political subdivision or eligible applicant)	DATE SUBMITTED

COUNTY (Location of Damages. If located in multiple counties, please indicate)

APPLICANT PHYSICAL LOCATION

STREET ADDRESS

CITY	COUNTY	STATE	ZIP CODE

MAILING ADDRESS (If different from Physical Location)

STREET ADDRESS

POST OFFICE BOX	CITY	STATE	ZIP CODE

Primary Contact/Applicant's Authorized Agent	Alternate Contact
NAME	NAME
TITLE	TITLE
BUSINESS PHONE	BUSINESS PHONE
FAX NUMBER	FAX NUMBER
HOME PHONE (Optional)	HOME PHONE (Optional)
CELL PHONE	CELL PHONE
E-MAIL ADDRESS	E-MAIL ADDRESS
PAGER & PIN NUMBER	PAGER & PIN NUMBER

Did you participate in the Federal/State Preliminary Damage Assessment (PDA)? ☐ YES ☐ NO

Private Non-Profit Organization? ☐ YES ☐ NO

If yes, which of the facilities identified below best describe your organization? _____

Title 44 CFR, part 206.221(e) defines an eligible private non-profit facility as: "... any private non-profit educational, utility, emergency, medical or custodial care facility, including a facility for the aged or disabled, and other facility providing essential governmental type services to the general public, and such facilities on Indian reservations." "Other essential governmental service facility means museums, zoos, community centers, libraries, homeless shelters, senior citizen centers, rehabilitation facilities, shelter workshops and facilities which provide health and safety safety services of a governmental nature. All such facilities must be open to the general public."

Private Non-Profit Organizations must attach copies of their Tax Exemption Certificate and Organization Charter or By-Laws. If your organization is a school or educational facility, please attach information on accreditation or certification.

OFFICIAL USE ONLY: FEMA - _____ -DR- _____ - _____ FIPS# _____ DATE RECEIVED _____

FEMA Form 009-0-49 9/16 PREVIOUS EDITION OBSOLETE

PNP Questionnaire
requires documentation to be provided relevant to answers provided.

PAPERWORK BURDEN DISCLOSURE NOTICE

Public reporting burden for this form is estimated to average 30 minutes per response. The burden estimate includes the time for reviewing instructions, searching existing data sources, gathering and maintaining the needed data, and completing, reviewing, and submitting the form. You are not required to respond to this collection of information unless it displays a valid OMB control number. Send comments regarding the accuracy of the burden estimate and any suggestions for reducing this burden to: Information Collections Management, Department of Homeland Security, Federal Emergency Management Agency, 500 C Street, SW, Washington, DC, 20472, Paperwork Reduction Project (1660-0017). **Please do not send your completed survey to the above address.**

FEMA and State personnel will use this questionnaire to determine the eligibility of specific facilities of an approved Private Non-Profit (PNP) organization (See 44 CFR 206.221). Owners of critical facilities (i.e., power, water (including providing by an irrigation organization or facility, if it is not provided solely for irrigation purposes), sewer, wastewater treatment, communications and emergency medical care) can apply directly to FEMA for assistance for emergency work (debris removal and emergency protective measures) and permanent work (repair, restore or replace a damaged facility). Owners of non-critical facilities can apply directly to FEMA for assistance for emergency work, but must first apply to the U. S. Small Business Administration (SBA) for assistance for permanent work. If the owner of a non-critical facility does not qualify for an SBA loan or the cost to repair the damaged facility exceeds the SBA loan amount, the owner may apply to FEMA for assistance.

1. Name of PNP Organization

2. Name of the damaged facility and location

3. What was the primary purpose of the damaged facility

4. Is the facility a critical facility as described above? ☐ Yes ☐ No

5. Who may use the facility

6. What fee, if any, is charged for the use of the facility

7. Was the facility in use at the time of the disaster? ☐ Yes ☐ No

8. Did the facility sustain damage as a direct result of the disaster? ☐ Yes ☐ No

9. What type of assistance is being requested?

10. Does the PNP organization own the facility? ☐ Yes ☐ No

11. If "Yes" obtain proof of ownership; check here if attached. ☐

12. Does the PNP organization have the legal responsibility to repair the facility? ☐ Yes ☐ No

13. If "Yes", provide proof of legal responsibility; check here if attached. ☐ Yes ☐ No

14. Is the facility insured? ☐ Yes ☐ No

15. If "Yes", obtain a copy of the insurance policy; check here if attached. ☐

Additional information or comments:

CONTACT PERSON

DATE

FEMA Form 90-121, FEB 09

Questions

- **RPA Submissions – NJEMGrantsHelp@njsp.org**
- **General Questions- 609-882-2000 x3004**

Regional Public Assistance Contacts

New York State:

dhsespaCovid-19@dhses.ny.gov

Puerto Rico:

Armando Garcia Aviles   AGarcia@cor3.pr.gov

Johanna Echegaray Lopez   JEchegaray@bgfpr.onmicrosoft.com

US Virgin Islands:

Tamisha Lambert   tamisha.lambert@vitema.vi.gov

For general inquires:

FEMA Region II Faith-Based Preparedness Coordinator

Maurice McRae   maurice.mcrae@fema.dhs.gov

Join Us For Our Next Webinars:

Avoiding Financial Scams during COVID-19 with the Federal Trade Commission (FTC)
Wednesday, May 13th at 12pm-1pm ET
Register for the webinar using this link:
https://icpd.adobeconnect.com/avoidscamscovid19/event/registration.html

Spanish Delivery

Planning Considerations for Reconstitution in Spanish
Thursday May 14th, at 12pm-1pm EST
Register for the webinar using this link:
https://icpd.adobeconnect.com/r2planning4reconstitutionspanish/event/registration.html

Coronavirus Aid, Relief and Economic Security (CARES) Act with the Small Business Association (SBA)
Friday May 15th at 10AM-11AM EST
Register for the webinar using this link:
https://icpd.adobeconnect.com/r2covidreliefandfunding/event/registration.html

Join Us For Our Next Webinars:

Helping the Helper
Tuesday May 19th, 2020 from 6pm -7:30PM EST
Register for the webinar using this link:
https://icpd.adobeconnect.com/r2certhelpers/event/registration.html

Helping Children Cope During COVID-19 in Spanish with AmeriCares
Wednesday, May 20th 2020 from 3 PM – 4 PM EST
Register for the webinar using this link:
https://icpd.adobeconnect.com/helpkidscopecovid19span/event/registration.html

Spanish Delivery

Helping Children Cope During COVID-19 in English with AmeriCares
Thursday May 21st 3pm-4:30pm ET
Register for the webinar using this link:
https://icpd.adobeconnect.com/r2helpkidscopecovid19/event/registration.html

Small Business Association (SBA) Programs and Services
Thursday May 28th, 2020 from 10 AM – 11 AM ET
Register for the webinar using this link:
https://icpd.adobeconnect.com/sbaprograms/event/registration.html

Join Us For Our Webinars in June:

Animal Emergency Preparedness:

Physical and Psychological Planning for Your Pet During Natural Disasters

Wednesday, June 3, 2020 at 12 PM – 1 PM ET

Registration link: https://icpd.adobeconnect.com/petprep/event/registration.html

The Continuous Improvement Process: How Your Organization Can Document Lessons Learned from COVID-19

Thursday, June 04, 2020 from 1:30 PM – 3:00 PM ET

Registration link: https://icpd.adobeconnect.com/r2cipaar/event/registration.html

For all of our recorded webinars visit our website:

https://www.fema.gov/region-ii-national-preparedness