

# **Volunteer Hub: Glossary**

Below is a list of terms frequently used on the Volunteer Hub website.

#### CONNECTION

All volunteers need to get connected with each opportunity they volunteer for. This is done in the Connections section of each volunteer opportunity. The Connections section shows date and time details for each volunteer. It's also where volunteers can be emailed individually or as a group.

#### **DATE & TIME SPECIFIC**

This type of schedule is used when an organization needs a certain number of volunteers for the same date, start time, and end time.

## **EXPRESS INTEREST**

Allows volunteers to express interest in an occurrence and propose dates and times without being automatically confirmed. This registration type is useful when organizations want to do background checks, interview potential volunteers, or go through other processes before confirming a volunteer's participation.

## **EXPRESS INTEREST ONLY**

Allows volunteers to express interest in an opportunity without proposing when they will volunteer. Opportunities of this type do not require a location, so they work well for virtual opportunities or opportunities that don't have a specific schedule.

## **EXPRESS INTEREST WITH SCHEDULE**

Used to define a schedule of times when volunteers are needed on an ongoing basis or until a specified end date. This allows significant flexibility in scheduling individual volunteers and works well for ongoing volunteer commitments.



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## **INDIVIDUALLY SCHEDULED**

Used when there is a flexible schedule for volunteers. Each volunteer may be scheduled to attend at a different date and time over an extended time period.

#### **OCCURRENCE**

When and where a single instance of an opportunity will take place.

## **OPPORTUNITY**

The volunteer position an organization wants to fill.

## **OPPORTUNITY COORDINATOR**

The person responsible for managing volunteers for a specific opportunity.

## **PARTNER**

A nonprofit, school, or public agency that partners with Connecting Point to recruit and manage volunteers. Organizations must request partnership and agree to the terms and conditions outlined in Connecting Point's Partnership Agreement.

## **PARTNER PORTAL**

A secure website where partner organizations can create and manage volunteer opportunities.

## **SIGN UP**

Used to automatically sign up and confirm any volunteer who meets the opportunity requirements.

## **VOLUNTEER LEADER**

A volunteer who manages an opportunity.