



HandsOn
BROWARD

MLK Day 2022

Questions & Answers



HandsOn
MIAMI

Below you will find answers to some frequently asked questions regarding HandsOn Broward & HandsOn Miami volunteering and helpful tips for your project.

- **Is HandsOn Broward/Miami a 501 c3 Non-profit Organization?** Yes, we are.
- **Can my donated time for this project count towards my school community service hours?** Yes, these hours can be used towards school volunteer hours.
- **Can I join more than one session?** Yes, you can sign up for multiple projects for MLK Day 2021.
- **How many hours will I earn for participating in MLK Day 2021?** The work for each project is different, so they are all worth a different amount of volunteer hours. The maximum hours earned for participating in MLK Day 2021 is 8 hours. Please refer to your Opportunity Leader on how many hours your project is worth.
- **What supplies do I need for my project?** The Opportunity Leader for your project(s) will send you the list of supplies that you will need to participate.
- **I have not received the Zoom link for my project yet, what do I do?** All Zoom links will be sent out by Saturday, January 15th, 2021. If it is after the 15th and you still have not received your Zoom link, please email the Opportunity Leader for your project(s) and they will assist you. ***Be sure to check your spam/junk folders just in case.**
- **How do I get my hours verified?** All hours will be verified in the HandsOn Broward/Miami system based on your attendance. Attendance will be marked during the Zoom session. You are expected to remain for the entire session in order to receive credit. If you are more than 10 minutes late, your service hours will be adjusted.
- **How can I get my forms signed for school?** After the project is complete, please scan and email your form to the Opportunity Leader for your project. They will sign the required forms and return it to you via email. Please allow up to 14 business days (after you send the forms) to receive your signed forms.
- **What if my school (or program) requires a signed letterhead?** One of the staff at HandsOn Broward/Miami (most likely the Community Engagement Manager) can complete a Verification Letter for you. After the project, please use the following link to request a Verification Letter <https://form.jotform.com/220065550043140>. If you do not submit a request, you will not receive a letter. Please allow up to 14 business days after your request is made to receive your Verification Letter. Do not request a Verification Letter if you have already sent forms to be signed.
- **I am not sure if my school (or program) requires forms or a letter what should I do?** Reach out to your school regarding their policies for volunteer hour approval process. They would be able to provide you with the forms if applicable. If not, HandsOn Broward/Miami can complete a Verification Letter for you. Please see the previous question for instructions on how to request a Verification Letter.