

VIRTUAL VOLUNTEER OPPORTUNITIES 101

April 2, 2020



volunteerflorida

VOLUNTEER FLORIDA

is the Governor's lead agency for volunteerism and national service in Florida. We're also the lead agency for volunteers and donations before, during and after disasters.

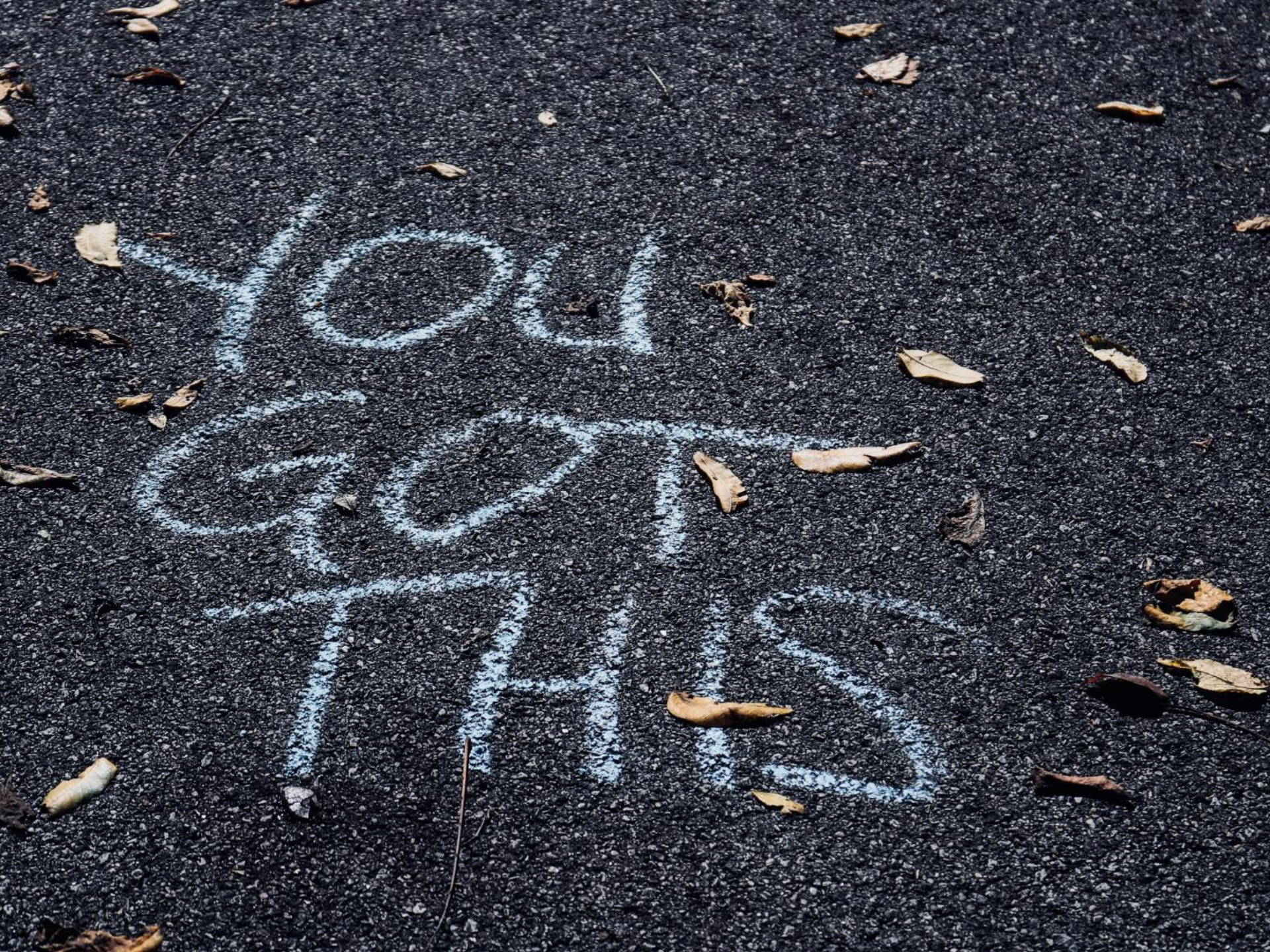
Volunteer Florida strengthens Florida's communities through national service, fostering volunteerism and leveraging resources.

Floridians are engaged,
communities are transformed
and Florida is a better place to live.





THANK
YOU





Breathe



VOLUNTEERISM: ITS VALUE **~~NICE, BUT UNNECESSARY~~**

**CRITICAL, KEY, IMPORTANT, VITAL, ESSENTIAL,
POWERFUL, INVALUABLE, INDISPENSABLE,
EXCITING, IMPACTFUL, COMPELLING, CORE**

VOLUNTEERISM: ITS VALUE

\$8.2 BILLION

\$24.04/hour in Florida

**Associated with a 27% higher
odds of employment**

**Physical and mental
health benefits**

VOLUNTEERISM: ITS VALUE

Strengthens social connections;

Builds strong, safe, cohesive community;

Enhances civic engagement; and

Delivers public goods and services



WHAT ARE WE DISCUSSING?

VIRTUAL?

MICRO?

REMOTE?

ONLINE?

CROWDSOURCING?

YES.

CAREER PLANNING

in

A woman with dark hair in a bun is smiling and looking at her smartphone. She is sitting on a blue couch. The background is a white wall with horizontal blinds. Overlaid on the image are several hand-drawn black icons: a lightbulb, a checkmark inside a square, a heart, a Wi-Fi symbol, a circular arrow, a hand pointing, a cursor arrow, a plus sign, and a magnifying glass. There are also some colorful abstract shapes in the background.

VIRTUAL VOLUNTEERING: FOR VOLUNTEERS

Additional, unique way to support an organization

Service without leaving home (circumstance or preference)

Service if limited by disability, travel

Service despite no convenient onsite locations

Service and love of technology



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VIRTUAL VOLUNTEERING: FOR ORGANIZATIONS

EXTENDS RESOURCES OF ORG

REMOVES TIME AND PHYSICAL BARRIERS

MODERN, ACCOMMODATING, EFFICIENT

NEW GROUPS OF VOLUNTEERS

ENVIRONMENTALLY FRIENDLY



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**EXISTING
VOLUNTEERS WILL
REMAIN IN THE
LOOP**

VOLUNTEER MANAGEMENT FUNCTIONS






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@link https://dev
@package _5
*/
```

```
if ( ! function_exists( 'incode_starter_setup' ) ) :
```

```
/**
```

```
 * Sets up theme defaults and registers support for various WordPress
```

```
 * Note that this function is hooked into the after_setup_theme hook, which
```

```
 * runs before the init hook. The init hook is too late for some features,
```

```
 * as indicating support for post thumbnails.
```

```
 */
```

```
function incode_starter_setup() {
```

```
    /* Make theme available for translation.
```

```
    * Translations can be filed in the /languages/ directory. If you'd like to
```

```
    * to change 'incode_starter' to the name of your theme in all the
```

```
    * text domains.
```

```
    */
```

```
    load_theme_textdomain( 'incode_starter', get_template_directory() . '/languages' );
```

```
    /* Add default posts and comments RSS feed links to head.
```

```
    */
```

```
    add_theme_support( 'automatic-feed-links' );
```

```
    /* Add support for post thumbnails.
```

```
    */
```



VIRTUAL VOLUNTEERING: BIG PICTURE

DO MORE PLANNING
READING

DATA ANALYSIS/PROCESSING/MANAGEMENT

RECORD-KEEPING

RESEARCH

TUTOR/MENTOR STUDENTS OR OTHERS

VIRTUAL VOLUNTEERING: BIG PICTURE

**PROJECT MANAGEMENT
ANALYSIS**

ADVOCACY

ADMINISTRATION

MARKETING/PUBLIC RELATIONS

MOBILIZATION

COMMUNICATION

VIRTUAL VOLUNTEERING: IDEAS

**TRANSLATION
FACILITATE ONLINE DISCUSSIONS
EDIT/PREP/TAG PHOTOS FOR ONLINE USE
COMPOSE SONGS! WRITE SKITS!
CRITIQUE/EDIT DRAFTS, BETA PRODUCTS
DESIGN GRAPHICS**

VIRTUAL VOLUNTEERING: IDEAS

**TRANSCRIPTION
DEVELOP CURRICULA**

WRITE/EDIT PRESS RELEASES, GRANT PROPOSALS

CREATE/EDIT WEBSITES

MANAGE OTHER VIRTUAL VOLUNTEERS

EDIT VIDEOS/PODCASTS

MONITOR NEWS/BLOGS

VIRTUAL VOLUNTEERING: IDEAS

ADVISORY COMMITTEE SERVICE

WRITE BLOGS/OPINION PIECES

STAFF EMOTIONAL SUPPORT

CLIENT EMOTIONAL SUPPORT/WELLNESS CHECKS

ADMINISTRATIVE TASKS/CHECK IN WITH DONORS

RESEARCH TECHNOLOGY SOLUTIONS



VOLUNTEER MANAGEMENT FUNCTIONS



The background of the slide is a faded, grayscale image of a technical workspace. It features several large electronic equipment racks or server cabinets. Some of the racks have their doors open, revealing internal components like circuit boards and wiring. In the foreground, there's a desk with various electronic devices, including what looks like a power supply unit and some smaller modules. A chair is partially visible in the center. The overall scene suggests a laboratory or a data center environment.

VISION MISSION VALUES PRINCIPLES

(LEGALITIES AND ETHICS)

The background of the slide is a faded, grayscale image of various electronic components. On the left, there are several stacked electronic modules or test equipment with multiple analog meters and knobs. To the right and in the center, there are large, open metal cabinets or racks filled with complex printed circuit boards (PCBs) populated with numerous electronic components like resistors, capacitors, and integrated circuits. The overall scene suggests a technical or engineering environment.

ASSESSING NEED:
**HOW CAN VIRTUAL
VOLUNTEERS MOVE
YOUR ORGANIZATION
TOWARD ITS GOALS?**

BE SPECIFIC.

EVALUATING NEED, CAPACITY AND SUPPORT

- Who are your stakeholders?
- Who must **approve** the implementation of a volunteer program?
- Who must **approve** changes?
- Who will **manage** the program (be realistic about resources required)?

EVALUATING NEED, CAPACITY AND SUPPORT

- **Buy-in; from which staff members?**
- **What resources do you need to do this well?**
- **What are your goals for volunteers (rather than considering only hours and number of volunteers)?**

STRATEGIC PLANNING TO MAXIMIZE IMPACT

INTERNAL POLICIES AND PROCEDURES IN WRITING

- Interviewing and Screening Volunteers
- Orienting and Training Volunteers
- **Recruiting Volunteers and Connecting to Opportunities**
- Placing, Supporting, and Supervising Volunteers
- Termination of, Mediation for Volunteers
- Recognizing Volunteers
- Assessing the Program
- Be specific, be clear.
- Keep record of all policies and procedures and revision dates.



STRATEGIC PLANNING TO MAXIMIZE IMPACT

**INTERNAL AND EXTERNAL
POLICIES AND PROCEDURES
IN WRITING.**

**PRIVACY
SAFETY
BOUNDARIES ONLINE
HACKING
TRANSPARENCY
FEEDBACK FROM
VOLUNTEERS/STAFF**

OPPORTUNITY DESCRIPTIONS

Title (It should be appealing- avoid terms like “assistant” or “aide”)

Purpose of position (connection to agency mission,
impact of work)

Required/desired qualifications

Tasks and duties

Training required



OPPORTUNITY DESCRIPTIONS

Deliverables

Screening
Monitoring

Time commitment

Time frame

Scope of assignment



ACCURACY

Facebook | Twitter | Instagram | E-mail Addresses | Mailing Addresses
Phone Numbers | Fax Numbers

COVID-19
CORONAVIRUS
DISEASE

COVID-19 (CORONAVIRUS)
FOR THE LATEST UPDATES VISIT
WWW.FLORIDAHEALTH.GOV/COVID-19



COVID-19 OUTBREAK: GUIDELINES FOR VOLUNTEERS

[CLICK HERE](#)

[Advanced Search](#)

Keyword(s)

Location

Any ▼

[Search](#)

**IMPORTANT INFORMATION: CLICK [HERE](#) FOR GUIDELINES BOTH FOR
VOLUNTEERS AND VOLUNTEER ORGANIZATIONS DURING THE COVID-19
OUTBREAK.**

VOLUNTEER MANAGEMENT FUNCTIONS





MANAGEMENT
RELATIONSHIPS
ACCOUNTABILITY
CONTROL
SOFTWARE

**COVID
19**
CORONAVIRUS
DISEASE

COVID-19 (CORONAVIRUS)
FOR THE LATEST UPDATES VISIT
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COVID-19 OUTBREAK: GUIDELINES FOR VOLUNTEERS

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VOLUNTEERS AND VOLUNTEER ORGANIZATIONS DURING THE COVID-19
OUTBREAK.**



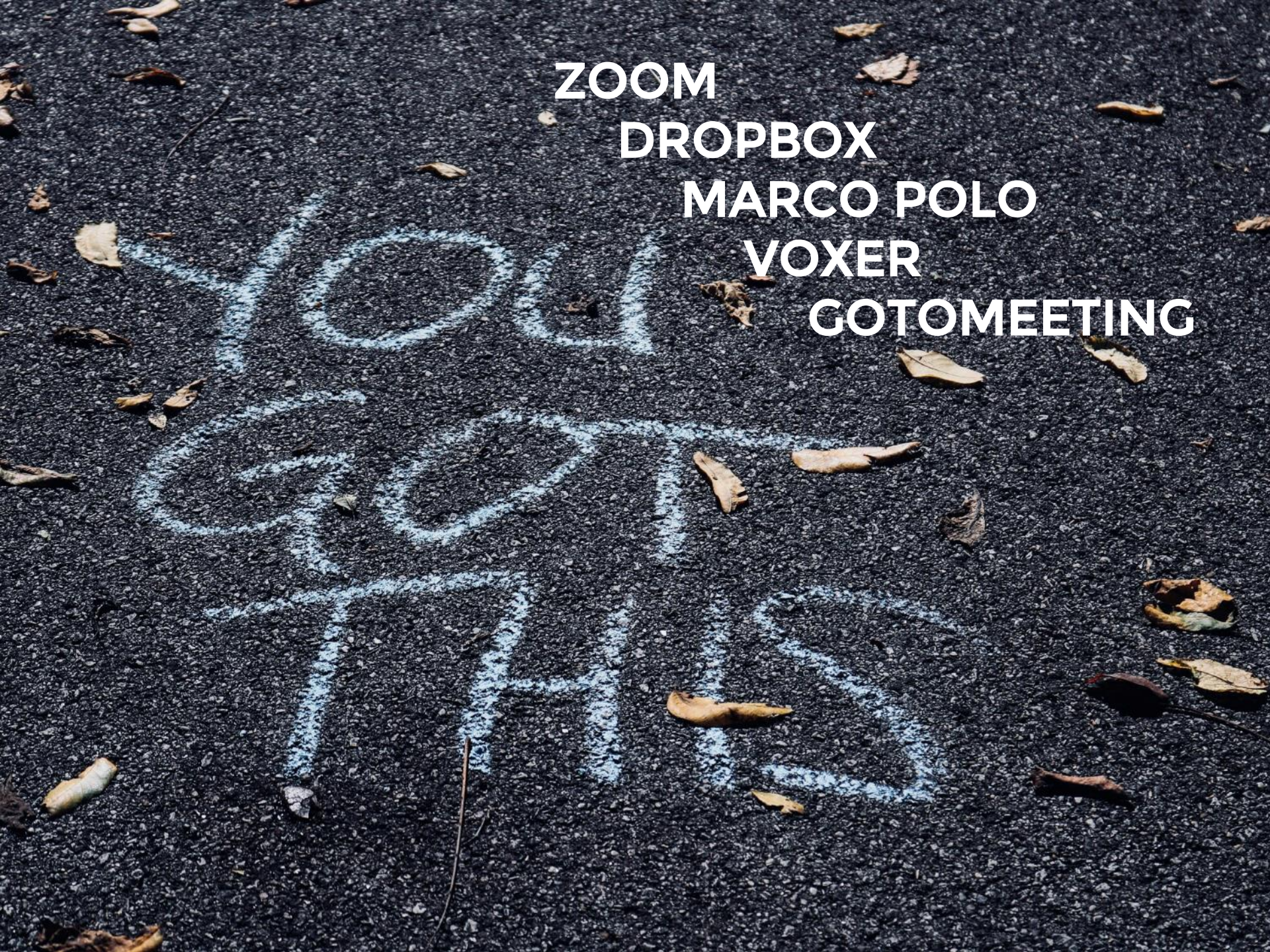
ZOOM

DROPBOX

MARCO POLO

VOXER

GOTOMEETING







THANK
YOU

VIRTUAL VOLUNTEER OPPORTUNITIES 101

April 2, 2020



volunteerflorida